

5 January 2018

Our Ref Council/18.1.18  
Your Ref.  
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To: The Chairman and Members of North Hertfordshire District Council

You are invited to attend a

## **MEETING OF THE COUNCIL**

to be held in the

**SPIRELLA BALLROOM, ICKNIELD WAY, LETCHOWRTH  
GARDEN CITY**

on

**THURSDAY, 18 JANUARY 2018**

at

**7.30 PM**

Yours sincerely,



David Miley  
Democratic Services Manager

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 23 NOVEMBER 2017</b> To take as read and approve as a true record the minutes of the meeting of the Council held on 23 November 2017.	1 - 8
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Council of other business which they wish to be discussed by the Council at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from members of the public.	
<b>6. MEMBERS' ALLOWANCES SCHEME 2018/19</b> REPORT OF THE CHIEF EXECUTIVE	9 - 18
<b>7. ELECTORAL SERVICES - SCALE OF FEES 2018/19</b> REPORT OF THE CHIEF EXECUTIVE	19 - 22
<b>8. COUNCIL TAX REDUCTION SCHEME 2018/19</b> REPORT OF THE HEAD OF REVENUES, BENEFITS AND INFORMATION TECHNOLOGY	23 - 180
<b>9. REVIEW OF THE COUNCIL'S BYELAWS - CONSULTATION OUTCOMES AND PROPOSED REVOCATIONS</b> REPORT OF THE ACTING CORPORATE LEGAL MANAGER	181 - 208
<b>10. ITEM REFERRED FROM FINANCE, AUDIT &amp; RISK COMMITTEE: 20 NOVEMBER 2017 - UPDATED FINANCIAL REGULATIONS</b>	209 - 250

<b>11.</b>	<b>APPOINTMENT OF PARISH COUNCIL REPRESENTATIVE TO THE STANDARDS COMMITTEE</b> REPORT OF THE ACTING MONITORING OFFICER	251 - 256
<b>12.</b>	<b>QUESTIONS FROM MEMBERS</b> To consider any questions submitted by Members of the Council, in accordance with Standing Order 4.8.11 (b).	257 - 258
<b>13.</b>	<b>NOTICE OF MOTIONS</b> To consider any motions, due notice of which have been given in accordance with Standing Order 4.8.12.	259 - 260